



User: Kelly Pickell - 04/20/2010 - 1:30 pm EST



Internal Audit Messages Permissions

Overview

Internal audit messages are generated by the system to provide reminders, distribute periodic snapshot summary reports and send notifications about certain data entry.

Biweekly Hospitalization Activity Audit	Contains a report of hospitalization activity generated using data pulled from the Hospital module Episodes feature. These messages are sent to recipients on Mondays and Thursdays. NOTE: This audit report contains information about <u>all</u> agency programs, regardless of the users' Chart Access permissions.
Biweekly Program Admission/Discharge Audit	Contains a report of program admissions and discharges generated using data pulled from the Intake and Discharge modules. These messages are sent to recipients Mondays and Thursdays. Lists program admissions and discharges. NOTE: This audit report contains information about <u>all</u> agency programs, regardless of the users' Chart Access permissions
Biweekly Referrals Activity Audit	Contains a report of new and updated referrals. These messages are sent to recipients on Mondays and Thursdays. NOTE: This audit report contains information about <u>all</u> agency programs, regardless of the users' Chart Access permissions
Charting Timetable Reminders	Nightly reminder messages for upcoming and overdue chart events. These messages are sent at 3 weeks (21 days), 2 weeks (14 days), and 1 week (7 days) prior to the due date of the event. Once the due date of the event has passed, a reminder is sent every third day beginning on the due date until a done date is entered for the event.
Face Sheet Modification Notification	Data entry notification messages generated when data is changed in a client's face sheet.
Hospitalization Data Entry Notification	Data entry notification messages generated when hospitalization data is entered using the Hospital module Episodes feature.
Medical Appointment Reminders	Nightly reminder messages for upcoming medical appointments and for follow-up data entry once the appointment date has passed. These messages are sent at 3 weeks (21 days), 2 weeks (14 days), and 1 week (7 days) prior to the due date of the event. Once the due date of the event has passed, a reminder is sent every third day beginning on the due date until follow-up data is entered for the event.
Note Lapse 30 Days Notification	Nightly messages that flag clients with no progress notes in the past 30 days.
Progress Notes Keyword Nightly Scan	Nightly messages that flag progress notes written that day that contain alert keywords.

Residence Change Data Entry Notification	Data entry notification messages generated when residence change data is entered
Medication Data Entry Notification	Data entry notification messages generated when data is changed in a client's medication records.
Medication End Date Notification	Notification messages that are generated when for approaching medication end dates and out of stock dates.
Weekly Entitlements Recertifications Audit	Weekly reminder message for expiring entitlements NOTE: This audit report contains information about all agency programs, regardless of the users' Chart Access permissions.

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